

REQUEST FOR QUOTATION/PROPOSAL

RFQ/P 008-2017/18

Quotations are hereby requested for the **Supply, branding and delivery of the CHDA Corporate wear according to the following specifications by 12h00 on 27 September 2017:**

OPTION 1

Golf Shirts:

- Pontiac men's and ladies' make golf shirts or equivalent,
- White with "CHDA" green two strips from the top to the bottom of the sleeves and the sides,
- CHDA logo on the top left pocket for men & CHDA logo on the top left side for ladies without a pocket.



Body warmer:



- Scotia or equivalent Body warmers for men and ladies,
- "CHDA" green,
- CHDA logo on top left side, on white polyester patch

OPTION 2

Body warmer:

- Evolution or equivalent Body warmer for men and ladies make
- "CHDA" green OR light brown,
- CHDA logo on top left side (on white polyester patch for the green body warmer).



Golf shirts:

- Astoria men's and ladies' make golf shirts or equivalent,
- White or Light Blue,
- CHDA logo on the top left side.



Option 3

Windbreakers/ Windbreakers with zip-off sleeves:

- Green corporate windbreakers with zip-off sleeves in men and ladies make,
- Hidden hood,
- CHDA logo on top left corner.



Golf Shirts:

- Pontiac men’s and ladies’ make golf shirts or equivalent,
- White with “CHDA” green two strips from the top to the bottom of the sleeves and the sides,
- OR Light green with white two stripes from top to bottom on the sides,
- CHDA logo on the top left side.



CHDA CORPORATE WEAR SIZES BREAKDOWN				
SIZES	GOLF SHIRTS		BODYWARMER/ WINDBREAKER	
	MALES	FEMALES	MALES	FEMALES
SMALL	1	4	0	4
MEDIUM	4	6	5	4
LARGE	4	7	1	8
X LARGE	2	1	5	2
XX LARGE	4	2	4	2
XXX LARGE	1	1	0	0
XXXX LARGE	0	0	1	1
Sub-total	16	21	16	21
Total	37		37	

The closing date and time for the submission of quotations is **Wednesday, 20 September 2017 at 09h00**

OTHER REQUIREMENTS:

- ✓ Business profiles which indicate the track record / experience of the service provider with similar projects & with contactable references must be submitted with the quotes proposals;
- ✓ Catalogues/ clear coloured pictures (of available/accessible stock) / samples which indicate the required goods must be submitted with the proposals;
- ✓ Clear fabric types which are offered must be indicated on the proposals;
- ✓ The proposals must indicate commitment/ ability / capacity to deliver the goods by the 27th of September 2017 if the order is awarded by 20 September 2017.

Suppliers must take particular note of the following:

- A pre-evaluation based on the above paragraph requirements qualification will be conducted before any proposal and quotation is considered for the 80/20 preferential points system evaluation
- Selection for award will be based on capacity to deliver as per the specifications and quality offered versus cost effectiveness (therefore for this particular RFQ CHDA reserves the right for not awarding only based on the basis of the highest preference points scored)

- **CHDA RESERVES THE RIGHT to award either for one of the above options or for a combination of the above options**
- Submit a copy of the National Treasury Central Supplier Database (CSD) registration summary report (If it was never submitted before)
- Service providers should also complete & submit the MBD 4 form to declare the interest of the Directors of the Company (If the MBD 4 Form was never submitted with the Supplier Database forms)
- Submit the valid B-BBEE certificate (If it was never submitted before)
- Submit a valid original Tax Clearance Certificate (If it was never submitted before)
- If a supplier is not a VAT vendor, VAT must not be included, otherwise all the prices must include VAT.

Evaluation criteria (Only applicable to quotations equal to/ above R 30 000.00)

- This is an 80/20 preference points system quotation
- Price is allocated up to 80 points
- B-BBEE is allocated up to 20 points

Enquiries should be directed to:

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**Mr Thukela Mashologu, Chief Executive Officer
15 Warner Street, Queenstown
National Anti – Corruption Hotline (0800 – 701 701)
CHDM Anti – Corruption Hotline (0800 – 100 100)**